

Altar Society

Holy Spirit Catholic Church

P.O. Box 33

Mustang, OK 73064

<http://www.mustangcatholic.com/>

Dear Crafter,

I would like to invite you to participate in our Craft Festival. This year will be our **29th Craft Festival**. The Craft Festival will be held on Saturday, November 11, 2017 from 9:00 a.m. to 3:00 p.m. at the Church Hall, located at 1100 N. Sara Rd., Mustang, Oklahoma.

Enclosed is the official entry form and complete entry guidelines. We encourage you to return your entry form as soon as possible to ensure you a booth. Tables are limited and can be reserved on first come, first serve basis.

Payment for your booth will need to be paid by November 3, 2017. Please see the enclosed application and information for more details. Please also feel free to call Sherri if you need any other information. I have an answering machine so, just leave a message and your call will be returned as soon as possible.

We are looking forward to your participation in this year's event and wish you much success in your arts/crafts business this year.

Sincerely,

Sherri Craig (405-201-3680)

jjbear5351@gmail.com

Craft Festival Chairperson

REMEMBER TO MARK YOUR CALENDAR!!!

Saturday, November 11th, 2017

Holy Spirit Catholic Church Altar Society

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INSIDE BOOTH SPACE RENTAL: is \$30.00 for approximately 10' X 4' space with two chairs being provided. Each booth will be laid out with blue tape. Going out of the taped area constitutes extra booth fee. Tables may be reserved but are limited to supply on hand. Tables are either 8' by 30" or 6' by 30".

Covering for all tables are required. These coverings are not provided. If you set up prior to the day of the show, please cover your booth to secure your booth.

OUTSIDE BOOTH RENTAL: is \$20.00 (weather permitting) – payable the day of the show.

Donations for reservation of booth are due by November 11, 2017. Please pay to the order of **HOLY SPIRIT ALTAR SOCIETY**. If applying after November 6, 2017 please send a Money Order to assure a Booth. Cancellations must be in writing and postmarked no later than November 9, 2017 to receive a refund of your donation.

We encourage handmade or handcrafted items. No Flea Market items please. Sponsors reserve the right to bar items that are considered in poor taste. If you have any questions about your display, please contact Sherri Craig, (405-201-3680).

Advertising plans include publicity in various arts & craft directories, the Daily Oklahoman, Radio and Television, metro-area church bulletins, metro-area newspapers, portable signs, posters and flyers to be distributed preceding the show.

Set Up Times: Friday, November 10, 2017 from 6:00 p.m. to 8:00 p.m. and Saturday November 11, 2017 from 7:30 a.m. to 8:30 a.m. Exhibitors who have not arrived by 9:00 a.m. will forfeit their booth space.

Crafters will receive a receipt for door prize donations when they are collected the morning of the show.

Exhibitors purchasing booth space, agree to assume full responsibility for any loss or damage to their person or property and to release promoter from any liability arising from theft, vandalism, or any manner of loss or injury.

❖ Please complete this application and mail to: Sherri Craig, c/o Altar Society Craft Festival, P.O. Box 33, Mustang, OK 73064

